

Kings Park West Civic Association
Board of Directors Meeting
15 February 2022
Via Google Meet

Members Present: Sarah Lennon/President, Mike Stonkey/Vice President, Karen Emmons/Treasurer, Jonathan Reiser/Member at Large, Donna Thomas/Member at Large, Karen Cosgrove/Secretary.

Others Present: Tom McCook/Parks & Lake

Call to Order: Sarah called the meeting to order at 7:02pm.

Approval of Minutes: The January 2022 board meeting minutes were approved.

Vice President's Report: Mike stated that the units are doing well, and that the charters are posted. The Scouts would like to support the Eggstravaganza with a possible scavenger hunt around the neighborhood with prizes at the membership table. Mike won't be here, but he will have Pack 1967 head the effort. The board agreed on 10 April with 16 April as a backup date for the event. Sarah will check with Mary and Cathy team to see if they would like to support the Eggstravaganza. The board discussed advertising before the next meeting. The Herald deadline is 2 March, with a delivery of 26 Mar. Sarah will also post on social media.

Mike also stated that Jacob will reach out to Sarah in reference to his Eagle Scout project that the Civic Association is supporting — the “take a plant, get a plant” stands. These stands are set to be at the Commonwealth pool, Lakeside pool, and Laurel Ridge elementary school.

Treasurer's Report: Karen Emmons spoke to the tax person - the Scouts hadn't met the threshold to get a tax form; we can now file our taxes. Funds from previously upheld Halloween festivals were reserved for the Halloween festival in temporary escrow. We have \$3K in the Halloween budget this year, plus the funds in escrow; costs for the Halloween festival will come in around \$6K this year. The board discussed different options for funding the festival. Sarah stated that we need to set the parameters; Karen suggested \$4K, and will discuss this figure with Keith, knowing that we can count on approximately \$500 in member donations as well. The board discussed cleanup of the neighborhood cemetery to use the funds in the Cemetery Escrow account. Tom McCook volunteered to have the Road Raiders accomplish this in March.

Karen stated that we have budgeted \$250 to the Robinson all night graduation party (ANGP) plus the amount in escrow; there is \$873 in escrow. Sarah stated that we will

contribute \$1100 to the party, plus any additional that may come in from delayed membership donations. Sarah will let the ANGP coordinators know.

Members at Large: Jonathan discussed his progress on the calendar. He is confirming event dates, and Tim has been very helpful in importing new items. Sarah would like to post the calendar when it's ready. As for the signs, there is no action yet concerning the graffiti. The next thing up on the signs will be the 20 Mar Royal Lake trail maintenance, followed by the Eggstravaganza.

Kaycie emailed that the holiday yard contest gift cards were mailed out.

Membership: Nick informed Sarah that we are at 820 households. Sarah stated that we need to brainstorm over the summer to figure out a clever way to raise this number.

Parks and Lake: Tom stated that bamboo cutting down would occur tomorrow, and teams of volunteers will move the bamboo into dumpsters on Saturday in a special IMA workday . We are expecting a \$1500 rebate from FCPA due to the price change. In addition there is an Eagle Scout project - a scout is working on 4 fitness stations around the lake during March. The next potential scout project, supported by the new FCPA Area 4 Manager, will include making a walking path from Rabbit Branch Park through Crooked Creek Park all the way to Royal Lake - this project is great for a Girl or Boy Scout. It will likely be a 10 year project; the first participants will lay out the trail/map on Google earth/maps, and future participants will work on parts of the trail, which will total roughly 4.5 miles.

The portable toilets for February and March will be \$286, as well as November and December, for Lakeside Park. FCPA will support the portable toilets at Royal Lake IF THEY have Braddock Nights concerts this year, and our portion is TBD.

Tom discussed volunteerism, and that he is not getting a great turnout at events. He requested ideas for increased participation, and has reached out to school educators to get their perspective. The next clean up event is Monday at Crooked Creek Park 9 am.

Open Business: Donna discussed the Bradford Pear trees, and will send the quote to Karen Emmons. Donna will also send the information to Tom, to get his perspective.

The next board meeting will be on March 15th.

Adjournment: Sarah adjourned the meeting at 8:11pm.

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Kings Park West Civic Association

FY22 Budget Report

October 01, 2021 through January 31, 2022

	Oct '21 - Jan 22	Budget
Income		
Annual Member Dues	19,950.00	21,100.00
Donations	16,709.00	0.00
Herald Classified Ads	80.00	700.00
Herald Display Ads	1,120.00	8,000.00
Herald Subscriptions	0.00	10.00
Investment Income	4.26	200.00
KPW Directory Ads-print odd FYs	0.00	0.00
Other Income	0.00	0.00
Savings/Optional Donations	0.00	0.00
Total Income	37,863.26	30,010.00
Gross Profit	37,863.26	30,010.00
Expense		
Admin & Misc Activities		
Bank Charge	0.00	50.00
BDC of Community Assoc Dues	0.00	100.00
Insurance-D&O/General Liability	4,371.00	4,100.00
Other Misc Expenses	227.60	225.00
PayPal Fees	184.49	275.00
State Corporate Registration	25.00	25.00
Tax Prep & Filing Fees	0.00	100.00
Volunteer Appreciation Dinner	0.00	350.00
Admin & Misc Activities - Other	0.00	0.00
Total Admin & Misc Activities	4,808.09	5,225.00
Common Grounds Maint. Committee		
Area Maintenance Contract	806.00	1,000.00
Beautification & Gardening Grp	161.99	150.00
Message Board Maintenance	0.00	100.00
Utilities	51.48	160.00
Total Common Grounds Maint. Committee	1,019.47	1,410.00
Herald Newsletter Committee		
Herald Administrative Expense	0.00	100.00
Herald Delivery-\$350/issue	350.00	2,800.00
Herald Printing-8 issues	6,841.85	9,500.00
Total Herald Newsletter Committee	7,191.85	12,400.00
Membership Committee		
Admin Expenses	0.00	240.00
Block Capt Appreciat'n	0.00	300.00
Directory Printing-odd FYs, \$3K	0.00	0.00
Welcome Package/Marketing	0.00	100.00
Total Membership Committee	0.00	640.00
Standing Committees		
Halloween Fall Festival Committ	4,645.24	3,000.00
Parks and Lake Committee	4,405.78	200.00
Scholarship Committee	0.00	3,050.00
Spring Egg Hunt Committee	0.00	360.00
Web and Social Media Committee	316.78	800.00
Total Standing Committees	9,367.80	7,410.00
Support for Special Activities		
Spring/Fall Dumpster Day	850.00	1,700.00
Winter Holiday Decortng Contest	0.00	75.00
Yard of the Month	0.00	100.00
Total Support for Special Activities	850.00	1,875.00

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	<u>Oct '21 - Jan 22</u>	<u>Budget</u>
Support for Youth Groups		
Robinson Grad Party	0.00	250.00
Scout Packs and Troop	0.00	800.00
Total Support for Youth Groups	<u>0.00</u>	<u>1,050.00</u>
Total Expense	<u>23,237.21</u>	<u>30,010.00</u>
Net Income	<u>14,626.05</u>	<u>0.00</u>

Kings Park West Civic Association
Change in Restricted Equity Accts from Previous Year
FY 22 compared to FY 21
As of January 31, 2022

	Escrow Acct As of 30-Sep-21	Donations in FY 22	Spent in FY22	Overflow from Prev Halloween Cancellations	Escrow Acct As of 31-Jan-22
Braddock Nights Acct	35.00	400.00	-	-	435.00
Common Grounds Maintenance Acct	5,410.29	1,651.00	-	-	7,061.29
Fairfax Family Cemetery Acct	300.00	-	-	-	300.00
Fall Festival Police Acct	327.76	-	-	-	327.76
Halloween Fall Festival Acct	964.50	401.00	(1,645.24)	4,862.56	4,582.82
Herald Newsletter Acct	5,661.93	1,072.00	-	-	6,733.93
Parks and Lake Acct	12,843.58	2,064.00	(2,426.00)	-	12,481.58
Pools in Community Acct	-	504.00	-	-	504.00
Robinson Graduation Party Acct	10.00	863.00	-	-	873.00
Scholarship Acct	145.00	1,321.00	-	-	1,466.00
Scout Packs and Troop Act	850.00	574.00	-	-	1,424.00
Spring Egg Hunt Acct	1,400.30	339.00	-	-	1,739.30
Unrestricted Community Use Acct	-	3,531.00	-	-	3,531.00
Volunteer Fire/Rescue Acct	80.00	3,989.00	-	-	4,069.00
TOTAL IN EQUITY ACCOUNTS	28,028.36	16,709.00	(4,071.24)	4,862.56	45,528.68