

Kings Park West Civic Association  
Board of Directors Meeting  
18 May 2021  
Location: Board member residence

**Members Present:** Sarah Lennon/President, Mike Stonkey/Vice President, Jonathan Reiser/Treasurer (via Zoom), Adrienne Barna/Member at Large, Kaycie Blaylock/Member at Large, Donna Thomas/Member at Large (via Zoom), Karen Cosgrove/Secretary.

**Others Present:** Tim Hartle/Membership Committee

**Call to Order:** Sarah called the meeting to order at 7:06pm.

**Approval of Minutes:** The April 2021 Board meeting minutes, as well the May Membership meeting minutes were approved.

**President's Report:** Sarah stated that there was a question at the May membership meeting concerning KPWCA monetary support for Braddock nights. Jonathan stated that we provided \$500 in June 2019. Sarah stated that we should check with Tom from Parks & Lakes to gain consensus on pulling the funds from that account. The Board agreed to this course of action and discussed the option to add Braddock nights to the membership form – Tim Hartle took this for action.

Sarah has gotten a lot of positive feedback about the new website and asked the Board if they would like to provide their name, a short biography, and picture for the site. The Board agreed on their names being posted, along with a group picture. Tim stated that the Google Drive is a central repository for all Board documents, and that we have 11 accounts at \$5/month. We have free email, and to take advantage of the money, we can use Google Drive for shared documents – it's important to organize our documents, we don't need Microsoft products, and multiple people can work on documents at the same time. The Board discussed membership co-chair options, and Sarah reiterated the need for someone to take over Facebook (KPWCA page), and that it is important to cross post in the KPW page.

**Treasurer's Report:** Jonathan submitted the treasurer's report electronically, and stated he was concerned with the scholarship award. We have approximately \$4330 with the budget and donation, and we need to see how the applications work out, to determine the amount to provide to the students. Jonathan also stated that he has a potential candidate for treasurer when his term is complete.

**Income**

Annual Member Dues	21,050.00
Donations	
Common Grounds Maint Donat'n	1,907.00
Halloween Fall Festival Donat'n	329.50
Herald Newsletter Donation	1,344.00
Parks and Lake Donation	3,171.00
Pools in Community Donation	809.00
Robinson Grad Party Donation	828.00
Scholarship Donation	1,148.00
Scout Packs and Troop Donat'n	909.00
Spring Egg Hunt Donation	242.50
Unrestricted Community Donat'n	2,561.30
Volunteer Fire/Rescue Donat'n	5,059.00
Donations - Other	55.00
Total Donations	18,363.30
Herald Classified Ads	110.00
Herald Display Ads	4,132.00
Investment Income	3.76
KPW Directory Ads-print odd FYs	610.00
Total Income	44,269.06
Gross Profit	44,269.06

**Vice President/Scouts:** Mike stated that the Scouts are going camping, and they will begin to meet in person.

**Member at Large:** Adrienne stated that the new sign poster is doing an excellent job. She will also have info on the new KPWCA website posted on the signs. Donna stated that she was able to use Google Maps for the KPW yard sale.

**Membership:** Tim stated that there were 8 new members since Dumpster Day, and that there are only 9 vacancies for Block Captains (there are 99 blocks in KPW). Kaycie volunteered to take Block 3 as a Captain. There are 887 (47%) households signed up as KPWCA members, and there are currently 1879 households in KPW. Sarah asked the Board to look for Block Captain possibilities using the map and directory.

**Other Business:** Sarah discussed Scout Stonkey's Eagle project proposal. We need to determine the location, paint colors, and such, to make a final determination. Sarah suggested having the plant stands at the park entrances. Scout Stonkey will also check with the pools for options. The Board approved the "take a plant, leave a plant" project, not to exceed \$300.

Sarah stated that the Board position descriptions need to be finalized asap:

At Large – the number of members needs to be consistent. Adrienne will ensure consistency with the bylaws. At Large will head the nominating committee to find new members, but not be on their own in this effort. The duties of the three members should also be split.

Membership Committee – we need to remove social media posts from this description.

Treasurer – up to \$3K in checks can be written without the President's approval; we will also add maintenance of the treasurer's notebook.

Secretary – needs to keep electronic copies of the minutes (we do not need to specify the electronic platform in the description).

Web/Social Media – this description needs more consideration and will be posted on Google docs.

Scholarship committee - this description needs more consideration and will be posted on Google docs.

Grounds Maintenance - this description needs more consideration and will be posted on Google docs.

Sarah had no comments on the President and Vice President descriptions.

The next meeting will be on June 15th.

**Adjournment:** Sarah adjourned the meeting at 8:45pm.