

Kings Park West Civic Association  
Board of Directors Meeting  
20 April 2021  
Via Zoom

**Members Present:** Sarah Lennon/President, Mike Stonkey/Vice President, Jonathan Reiser/Treasurer, Adrienne Barna/Member at Large, Kaycie Blaylock/Member at Large, Karen Cosgrove/Secretary.

**Others Present:** Tim Hartle/Membership Committee, Jim Mays, and Scout Jacob Stonkey.

**Call to Order:** Sarah called the meeting to order at 7:02pm.

**President's Report:** Sarah stated that we are getting ready for the general member and volunteer appreciation meeting next month. District Supervisor Walkinshaw will be joining the MAY 11 meeting.

**Approval of Minutes:** The minutes for March 2021 were approved.

**Treasurer's Report:** Jonathan stated that the report did not include the Robinson All Night Grad Party (ANGP) donation of \$1180. Sarah also asked about the KPWCA logo, and Jonathan stated that he would send the logo to the ANGP committee for it to be posted on their website. Jim Mays was a special guest to provide his report on the By-Laws mandated review of the former Treasurer's transactions in Oct-Dec 2020. Jim stated that there were 2 books of deposit slips missing in the treasurer transition, which will incur an additional cost to the Civic Association, as well as the mailbox key that had to be replaced; he and Jonathan worked to resolve the problems associated with missing the payments for the State Corp System online filing. Jim noted that Jonathan did most of the work fixing the treasurer's books, and that he deserves a lot of credit. Sarah stated that we can close out the audit of the former treasurer situation and move forward. She also stated that Jim's treasurer notebook was incredibly helpful in the transition – she then reiterated the importance of written documentation of board duties.

**Income**

Annual Member Dues	20,775.00
Donations	
Common Grounds Maint Donation	1,907.00
Halloween Fall Festival Donat'n	329.50
Herald Newsletter Donation	1,334.00
Parks and Lake Donation	3,136.00
Pools in Community Donation	809.00
Robinson Grad Party Donation	828.00

Scholarship Donation	1,143.00
Scout Packs and Troop Donation	909.00
Spring Egg Hunt Donation	242.50
Unrestricted Community Donation	2,553.00
Volunteer Fire/Rescue Donation	5,059.00
Donations - Other	55.00
Total Donations	18,305.00
Herald Classified Ads	80.00
Herald Display Ads	2,605.00
Investment Income	3.14
KPW Directory Ads-print odd FYs	610.00
Total Income	42,378.14
Gross Profit	42,378.14

**Vice President/Scouts:** Mike stated he made duplicate keys for the shed locks at the pool – including copies for the 4 main board officers, the fall festival coordinator, and the pool manager (to store the pool cover). He also stated that there is a hole in the shed door that will need to be repaired this summer. There will need to be a Board (and perhaps scouts) workday sometime soon to clear out unneeded items from the shed. Mike will send an email to those responsible for equipment within the shed, in order to determine what needs to be purged.

Mike stated that the troops performed mulch deliveries over the past 2 weekends; 4,600 bags were delivered! Adrienne stated that she will check on the signboards at the KPW entries to see if mulch is needed. Sarah volunteered to put the mulch around the sign on Tapestry. Mike noted that there is a scout looking for an Eagle project and Sarah said she would send Mike an email with a proposed Eagle Scout project that had been approved in principle by the Fairfax County Park Authority.

**Member at Large:** Adrienne thanked Jonathan for reattaching the “R” in the KPW sign. She also suggested that the Civic Association might want to consider offering “Active Shooter” training for the community. Adrienne will set up the zoom link for the spring member meeting.

Kaycie started advertising for the 11 May member meeting. She has an interior designer from KPW to speak about common challenges. Kaycie’s idea is to have 3 how-to segments for the members to learn from and the Board brainstormed various ideas. Sarah will create an event on NextDoor for the 1 May yard sale. Kaycie will be doing advertising for this event as well. Kaycie will also send out a Google spreadsheet for the 15 May dumpster day volunteer timeslots.

**Membership:** Tim stated that people are still signing up, and currently membership is at ~875 families. Unfortunately, we now have 12 blocks with no Block Captains and this should be resolved prior to the next Membership Drive. He also mentioned that a resident on Maury Road, which is adjacent to KPW, requested to join the Civic Association. Tim will reach out to Bruce Wallachy, former KPWCA President, for guidance on how to handle this request.

**Other Business:** Sarah requested suggestions for how to find a volunteer to take on the Herald content editor position. The board also discussed the possibility of 2 photographers to cover civic association events, possibly students who need service hours. Sarah stated that the Spring Festival went well and that even when we might be able to return to the previous egg hunt format, we should consider keeping the features of this year's event. Mike suggested a kite festival in conjunction with the Spring Festival next year.

Scout Stonkey provided an Eagle Scout Presentation concerning a "take a plant, leave a plant" project. He discussed having this project at the pools, signs, or schools. Scout Stonkey stated that the project aligns with the KPWCA mission and asked for the KPWCA to be his sponsor. This would entail providing the informational fliers and storing the plant racks in the winter. Board members noted that we would need to see a budget before deciding, but that many liked the idea. Sarah asked Scout Stonkey to send his presentation slides and the budget and then the Board could vote.

Mike stated that in order to move forward with the website work, he would need a recurring payment with host gator to migrate to the new site and asked to get together with Jonathan to make that happen this week. Sarah asked them to try to get the new website up and running so it can be unveiled at the May 11 Membership meeting; Mike and Tim thought that might be possible. Sarah volunteered to help edit.

The next meeting will be on May 11<sup>th</sup> for the volunteer appreciation virtual event and general meeting, followed by the May 18<sup>th</sup> board meeting.

**Adjournment:** Sarah adjourned the meeting at 8:20pm.