

Kings Park West Civic Association
Board of Directors Meeting
16 February 2021
Via Zoom

Members Present: Sarah Lennon/President, Mike Stonkey/Vice President, Jonathan Reiser/Treasurer, Adrienne Barna/Member at Large, Donna Thomas/Member at Large, Kaycie Blaylock/Member at Large, Karen Cosgrove/Secretary.

Others Present: Tom McCook/Parks & Lake Chair, Matt Jones/Cubmaster, Pack 1967 Cub Master, Heather McDade/Troop 1966

Call to Order: Sarah called the meeting to order at 7:01pm. She began the meeting with introductions and welcomed our new Member at Large, Donna Thomas, who will be taking Jonathan's prior position.

Approval of Minutes: The minutes for November 2020, December 2020, and January 2021 were approved. Jonathan provided the treasurer information that was missing for the November 2020 and December 2020 minutes, which allowed the minutes to be finalized.

Treasurer's Report:

Balances:

Checking register balance is \$72,763

PayPal is \$2,122

Certificate of Deposit \$20,349

	Oct 1, '20 - Feb 16, 21	Budget
Income		
Annual Member Dues	20,225.00	20,000.00
Herald Classified Ads	40.00	700.00
Herald Display Ads	1,385.00	8,000.00
Herald Subscriptions	0.00	50.00
Investment Income	1.92	200.00
KPW Directory Ads-print odd FYs	500.00	500.00
Other Income	0.00	0.00
Savings/Optional Donations	0.00	8,340.00
Total Income	22,151.92	37,790.00
Gross Profit	22,151.92	37,790.00

The highlight is that we have \$15K in the parks and lakes account, with the payment option for the porta potties. Our next big payout will be the egg hunt, and an insurance

bill is due in February. Sarah suggested that we do something different than the typical egg hunt, due to COVID restrictions, and that we will not need an insurance rider for the event that we choose. Matt Jones stated that the Cub Scouts could help support an alternative activity such as a scavenger hunt. Sarah suggested that everyone brainstorm for different possibilities.

Jonathan stated that we are caught up with overdue bills, and that we have an extension for the Form 990 tax return, until July. Jonathan informed the board that the KPWCA CPA is also his personal CPA. The board approved the civic association keeping the same CPA. Tom stated that we need to pay the county park authority foundation \$1150 for the Royal Lake porta potties for 2021. This payment would cover 2 parks (Mar – June & Sep-Nov/ Mar & Oct-Nov). Jonathan stated that he would pay this bill. He also stated that there is no final report from Jim on the financial review. Jonathan informed the group that the second post office box key was never found, so there are now two new keys. Tim Hartle has the second key. All cash is accounted for.

Vice President/Scouts: Mike stated that there is an issue with PayPal, and introduced Heather to discuss the scout fundraising efforts. Mike proposed using the KPWCA PayPal account, and the board disapproved this request. Heather stated that the mulch fundraiser will be on Sat 10 April, and that fliers will be distributed over the next four to six weeks. She proposed using the KPWCA directory to advertise the mulch fundraiser, but although the board supports the scout activities, the board disapproved this request, but agreed to help publicize the mulch sales. There is an external scout troop advertising within KPW, that has created fliers identical to the internal KPW scouts. Kaycie volunteered to post information on the Facebook page to specify the troops sponsored to clarify which troops are sponsored by the KPWCA. Adrienne will get the mulch information on the boards as soon as she can, among the other advertisements.

Matt informed the group that the scouts are one of the organizations that can retire a U.S. flag, per Congress. Matt proposed a flag drop box as a service project that would be checked and maintained by the scouts. He requested that the KPWCA sponsor the purchase of a flag drop box. The board discussed alternatives to consider, and suggested we find out the true demand before purchasing a more expensive box. Sara suggested that we do some good advertising for it, and Adrienne suggested an educational article on flag retirement in the Herald. A possibility discussed was a drop slot in the scout shed at one of the KPW pools. The scouts will discuss possibilities and come up with a plan.

Mike stated that we have email again, but that Google doesn't recognize us as a non-profit. The main accounts are set up, and the current bill is \$5 to \$6 per email account (recurring monthly payment). Sarah will notify Tim to update the membership form so that it reflects the KPWCA as a 501C4.

Member at Large: Adrienne stated that one of the sign posters that has been serving the KPWCA for 10 years is stepping down, and that she will find a replacement. Kaycie is working on social media posts, and her activity will increase closer to Dumpster Day and the Membership Drive. Sarah stated that she has a potential backfill for Adrienne's position in September.

Parks and Lake: Tom had 44(41 students) volunteers on Presidents' Day supporting the Crooked creek park cleanup. The team cleanup consisted of the area 300-500 yards back. Everyone had a great time and did excellent work. Saturday 10 April from 8 – 11am will be the annual spring cleanup at 3 locations (Lakeside park, Royal Lake park, and Crooked Creek park) in conjunction with "Clean Fairfax" and The Nature Conservancy.

Other Business: Sarah was contacted by the Fairfax County DOT last Friday concerning repaving at KPW in 2021. A map will be published on 11 Mar, as well as a 7p public meeting on that day. Sarah was asked where we might need crosswalks on Commonwealth. She will post information for everyone's awareness shortly.

The next meeting will be on March 16th at 7pm.

Adjournment: Sarah adjourned the meeting at 8:34pm.