

Kings Park West Civic Association
Board of Directors Meeting
15 December 2020
Via Zoom

Members Present: Sarah Lennon/President, Mike Stonkey/Vice President, Andrew Madras/Treasurer, Adrienne Barna/Member at Large, Jonathan Reiser/Member at Large, Kaycie Blaylock/Member at Large, Karen Cosgrove/Secretary.

Others Present: Tom McCook/Parks & Lake Chair

Call to Order: Sarah called the meeting to order at 7:05pm.

Approval of Minutes: President Lennon delayed the approval of the November meeting minutes until the next meeting, due to board email access issues.

Vice President/Scouts: Mike stated that he would get printed copies of the charter this week for President Lennon to sign; then all of the units would be re-chartered. The scouts also had an Eagle Scout project, which he will write up for January. Mike will need someone to certify the volunteer award, and plans to ask Jim Mays.

Member at Large: Kaycie asked about the Christmas decoration contest. President Lennon stated that she gave Caroline McDonald the go-ahead to handle the contest as she has done in previous years, and next year the Board will discuss changes. Kaycie will get the gift cards and Andrew can PayPal her the funds. KPWCA member are still able to access the KPW Facebook and PayPal to make membership payments. But Kaycie will extend the membership raffle until 26 December. Kaycie made one change to the raffle; she purchased a \$100 "gather-round" certificate at University Mall Theaters (vs \$50). There will be 9 gift cards/prizes, and Kaycie will use the member roster and a random generator to pick the winners. Winners will pick the prizes they desire, in the order they are chosen. Sarah will post the contest information on NextDoor.

Herald: Jonathan will follow up with Terra Walthen about the non-neighborhood Herald receipts.

Membership Update: Sarah stated that 811 households families (43%) have joined, and that we should continue to encourage more membership. There are 6 block Captains still needed. The Fire Department and Unrestricted received the most contributions. \$37,890 in membership funds were received. Andrew will go through the checks to see what has not yet been deposited.

Treasurer's Report: The website DNS was turned back on; Andrew was able to pay the bill and reinstate for another year. Andrew does not have access to the Gmail account and will need the individual will access to restart. No significant changes in the budget breakout since November. We have **59,129 in the Checking**, and **20,000 in the Certificate of Deposit**

Website: President Lennon stated that Tim Hartle volunteered to be the webmaster once the new site is up and running. Mike will email Andrew the site to initiate the new account, and then copy content from the old site to the new site. The Board discussed transition procedures, and a position description for the webmaster; Mike will draft. The Board also discussed options for the Member at Large position being vacated later this year due to term limits; Sarah suggested that a new At Large member could focus on /oversee Communications (website/social media) and Membership. The discussion will continue next year.

The next meeting will be on January 19th at 7pm.

Adjournment: Sarah adjourned the meeting at 8pm.